



Public Accommodation Plan Review Fee Checklist
Effective August 1, 2011

Facility: _____
Address: _____
Date: _____

Public Accommodations		Unit	Unit Cost	# of units	Total
Check all that apply	Basic Plan Review Fee (applies to all new & Remodeled facilities)		\$240		
	Continental food service for guests only or Bed & Breakfasts for 18 guests or less		\$120		
	Expanded breakfast menu for guests only		\$210		
	Motels/hotels with more than 50 units		\$240		
	Individual cabins (more than 1)	Cabin	\$60		
	Non-public water & wastewater Review		\$120		
	Resubmittal Fee		\$90		
	Operation Plan Review - change in ownership or operations		\$90		
	Preopening inspection		\$90		
	Special inspection charges	Per hour	\$60		

Please Note:

- Plan reviews will be completed within 30 days of submission. Incomplete submittals will require additional time to review.
- Full service kitchens would be reviewed under the food plan reviews and Food Establishment Rules.

Definitions:

Continental Food Service: refers to limited menus of pastries, breads, fruit, juices, coffee, milk and cold cereals

Expanded breakfast menu: Handling of raw ingredients for preparation of potentially hazardous foods that require hot holding or immediate service for guests only.

Non-public water and wastewater review: any water or wastewater system outside the municipal or community systems that serves less than 25 people per day, 60 days per year

Operation Plan Review: For review of operations for change of ownership, changes in operation, addition of services

Special inspection: Any inspection for non-compliance, enforcement activities to include letters, consulting within the department and Notice of Violation.

